



VIDYA VIKAS MANDAL PATHRUD`S

SHANKARRAO PATIL MAHAVIDYALAYA, BHOOM

Code of conduct for the students

- Every student must carry his/her identity card while being present in the College Premises.
- Every student is expected to maintain the general cleanliness within the classrooms, laboratories and the campus in general.
- Any act which obstructs teaching, research, administrative activity and other proceedings of the college is strictly prohibited.
- Chewing Paan, Paan masala, gutkha or any other tobacco products, smoking or consumption of any other intoxicating products is strictly prohibited.
- Spitting and loitering are strictly prohibited inside the college and campus and shall invite severe punishment/disciplinary action.
- Use of cell phones is strictly prohibited during class hours.
- Damage to property of the College, or property of a member of the college community, or other personal or public property, on or off campus will be considered as punishable act.
- During leisure hours, students are advised to use the library as maximum as possible.
- Students should handle the college properties with care. Damage to the furniture or any other materials may lead to penalty or suspension from the college.
- Indulging ragging, anti-institutional, anti-national, anti-social, communal, immoral or political expressions and activities within the campus and are strongly prohibited as well as punishable.
- Without the permission of the Principal, Students are not allowed to circulate any printed materials within the college campus.
- Latecomers will not be entertained to enter into the classroom.
- Students are required to check the notice board and also website of the college for important announcement.



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Code of conduct for Teaching & Non-Teaching Staff

- Code of conduct for teaching and non-teaching staff are mainly govern by Maharashtra civil service rules and university statues.
- All members of staff shall act in accordance with the vision, mission and core values of the institution.
- During the period of service all the members of the staff shall work honestly and efficiently under the order of the head of the institution. No member of staff shall behave the manner that may adversely affect the reputation of the institution and shall always have integrity towards the institution.
- No member of the staff shall engage in any political activity within the institution campus or engage themselves in any other work other than service to the institution and work assigned to them by the university.
- All the members of the staff both teaching and non-teaching must record on biometric machine the time of their entry and exit on all working days as well as regularly sign the attendance register maintained by the head of institution. No member shall be normally allowed to live campus without permission of principal.
- All the members of the teaching staff must attend the institution punctually as per allotted time table.
- Every teacher shall be available in the institution on each working day and shall perform such duties assigned to them by principal. The routine duty shall consist of allotted hours of teaching theory. In addition, they have to conduct periodic test examination, perform invigilation,s work evolution and must be available for general assistance too.